

कोल इंडिया लिमिटेड

(एक महारत्न कंपनी)

सामग्री प्रबंधन विभाग

कोल भवन, प्लाट सं.-ए.एफ-३, एक्शन एरिया-१ए

न्यू टाउन, राजरहाट, कोलकाता - ७००१५६

फोन: ०३३-२३२४ ४१२७, फैक्स: ०३३-२३२४ ४११५

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संक्र०: CIL/C2D/PM2020/SIM/ 2233

दिनांक: 30.12.2020

कार्यालय आदेश

विषय: Systemic Improvement Suggestions to various provisions of Purchase Manual
– Report of the Committee of CVOs of MoC, CIL and NCL

CVC vide OM no. Conf./9533/19-467691 dated 02.12.2020 has forwarded the report of the Committee of CVOs to CIL management for issue of guidelines and instructions in the matter. A copy of the said OM along with the Committee report is enclosed.

CIL management has decided to adopt the recommendations of the said Committee of CVOs, which are enumerated as under:

1. **Recommendation 1** (Under IC): [To be adopted by all Subsidiaries]
Ancillary status granted to all companies prior to issue of new Purchase Manual 2020, in all Subsidiaries which have completed three years, to be reviewed immediately and for other companies which are yet to complete three years, immediately after three years in accordance with the provisions of the new Purchase Manual 2020.
2. **Recommendation 2** (Under IIB): [To be adopted by NCL]
NCL Management may issue necessary instructions to all concerned to ensure that the eligibility conditions are followed in toto by technical scrutiny members / Tender Committee.
3. **Recommendation 3** (Under IIIC):
 - a. In case of no performance certificate or completion certificate is submitted by the bidder, provision should be made for submission of the proof of payment of the items supplied against supply order / purchase order by the bidder along with the self-certificate – [Necessary amendment has been issued to CIL's Purchase Manual vide Office Order no. 2223 dated 30.12.2020]
 - b. Committee would also like to recommend to Coal India management to designate a nodal officer in each subsidiary for verification of credential / documents from other Subsidiary of Coal India in respect of any tender as single point of contact for verification and reverting in a week to avoid delay in the process of verification, if any – [To be adopted by all Subsidiaries]

You are requested to kindly upload the enclosed report of Committee of CVOs, on your Subsidiary website.

This is being issued with the approval of Chairman, CIL for your information and compliance.

संलग्न: उल्लेखानुसार

तुषार 30/12/2020

महाप्रबंधक (सा/प्र) - विभागाध्यक्ष

सुधा

वितरण:

१. सी.एम.डी, बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
२. निदेशक(तकनीकी)/निदेशक (वित्त)/निदेशक (विपणन)/निदेशक (कार्मिक), सीआईएल
३. निदेशक(तकनीकी), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
४. महाप्रबंधक, नार्थ ईस्टर्न कोलफील्ड्स
५. सीआईएल के अध्यक्ष के तकनीकी सचिव
६. महाप्रबंधक(सिविल)/महाप्रबंधक(सीएमसी)/महाप्रबंधक(वित्त)/महाप्रबंधक(प्रशासन)/महाप्रबंधक(ईईडी)/महाप्रबंधक (उत्पादन)/महाप्रबंधक(ई&एम)/महाप्रबंधक(सी&एफ)/महाप्रबंधक(दूरसंचार)/महाप्रबंधक(प्रणाली)/महाप्रबंधक(सीवी), सीआईएल
७. महाप्रबंधक(सा प्र), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
८. महाप्रबंधक (वित्त), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
९. सा प्र विभाग, सी.आई.एल के सभी अधिकारीगण