

कोल इण्डिया लिमिटेड
(भारत सरकार का उपक्रम)
COAL INDIA LIMITED
(A Govt. of India Enterprise)
कोल भवन "COAL BHAWAN"
Premise No. 04, MAR, Plot No. AF-III
Action Area-1A, Newtown, Rajarhat
KOLKATA-700156 (WB)



एक महारत्न कंपनी
A Maharatna Company

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POLICY CELL
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(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ सं: CIL/C5A (PC)/Transfer/582

दिनांक: 17.03.2021

कार्यालय ज्ञापन

विषय: Amendments in CIL Executive Job Rotation & Transfer Policy

In reference to CIL OMs No. CIL/C5A(PC)/Transfer/2849 & 43 dated 21.05.2018 & 12.02.2019 respectively, the Competent Authority of CIL has approved the following amendments in CIL Executive Job Rotation & Transfer Policy for implementation with immediate effect:

Cl. No.	Existing Provision	Amended Provision
8.0 (iv)	Transfers on Promotion In case of transfer on promotion, the Executives should be released to join the promoted post in the respective Company within 30 days from the issue of the order. In the event of non-release, the Executives will be deemed to have been released on expiry of 30 days and must join accordingly. Non-joining on the promoted post within the stipulated time would lead to cancellation of the promotion order and debarring the executive for one subsequent DPC for promotion to the post.	Transfers on Promotion In case of transfer on promotion, the Executives should be released to join the promoted post in the respective Company within 60 days from the issue of the order. In the event of non-release, the Executives will be deemed to have been released on expiry of 60 days and must join accordingly. Non-joining on the promoted post within the stipulated time would lead to cancellation of the promotion order and debarring the executive for one subsequent DPC for promotion to the post.
10 (v)	Transfers on Requests On issuance of request transfer order, the Executives should be released to join the transferred Subsidiary within 30 days from the date of the issue of the Order. In the event of non-release, the Executives will be deemed to have been released on expiry of 30 days and must join accordingly.	Transfers on Requests On issuance of request transfer order, the Executives should be released to join the transferred Subsidiary within 60 days from the date of the issue of the Order. In the event of non-release, the Executives will be deemed to have been released on expiry of 60 days and must join accordingly.
11 (iv)	Sensitive Post Transfers Transfer orders issued under sensitive category should be implemented within 30 days of issuance of orders. In the event of non-release of the transferee within the aforesaid period, he will be deemed to have been released on expiry of the 30 days and such an Executive must join the new place of posting accordingly.	Sensitive Post Transfers Transfer orders issued under sensitive category should be implemented within 60 days of issuance of orders. In the event of non-release of the transferee within the aforesaid period, he/ she will be deemed to have been released on expiry of the 60 days and such an Executive must join the new place of posting accordingly.
13 (iv)	<i>New provision</i>	Other Provisions If any change in the place/ department of posting is needed in any transfer/ rotation Order of the Executives issued under this Policy, the approval for

Cl. No.	Existing Provision	Amended Provision
		the same should be obtained by the concerned Subsidiary/ HOD from the Chairman, CIL/ Competent authority as specified in Clause 5 of the Policy within 60 days for reconsideration of the said transfer/ rotation Order, in the absence of which, he/ she will be deemed to have been released on expiry of the 60 days and such an Executive must join the new place of posting/ department accordingly. Further if Controlling authority still does not release the Executive concerned within the stipulated period, the concerned CMDs/ Chairman, CIL will take action against the erring Officials for such lapse/ delay.

This is for information and compliance by all concerned.

(Signature)
17/3/21

(नीला प्रसाद)

महाप्रबंधक (का./ नीति)

ई-मेल के माध्यम से वितरण:

1. D(T)/ D (P&IR)/ D (F)/ D(M), CIL
2. CMD, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
3. CVO, CIL
4. D(P), BCCL/ CCL/ ECL/ MCL/ NCL/ SECL/ WCL
5. D(T/CRD), CMPDIL
6. CVO, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
7. ED (Co-ordination), CIL
8. GM(P/EE), CIL
9. GM, NEC
10. HoD, CIL New Delhi Office
11. HoD, IICM
12. Dy.Mgr (P/PC), CIL – for uploading the OM in CIL website for information and compliance by all concerned.