



Coal India Limited

A MAHARATNA COMPANY

Coal Bhawan, 3rd Floor, Core - 2

New Town, Rajarhat, Kolkata- 700 156.

PHONE: 033-2324-6526, FAX:033-2324-6510

Email – mviswanathan2.cil@coalindia.in

WEBSITE:www.coalindia.in

CIN – L23109WB1973GOI028844

No.CIL:XI(D):04014:2020: 25539

Dated 17th August'2020

To
All Directors
Coal India Limited, Coal Bhawan,
New Town, Rajarhat,
Kolkata- 700 156.

Sub:- 409th Meeting of Board of Directors of Coal India Limited.

महोदय,

यह आपको सूचित करना है कि कोल इंडिया लिमिटेड के निदेशक मंडल की 409 वीं बैठक मंगलवार, 25 अगस्त 2020 को पूर्वाह्न 11.00 बजे पंजीकृत कार्यालय, बोर्ड रूम, कोयला भवन, राजारहाट, कोलकाता -156 में आयोजित की जाएगी। तय समय में एजेंडा पेपर भेज दिया जाएगा।

वीडियो कॉन्फ्रेंसिंग के माध्यम से बैठक में भाग लेने की सुविधा उपलब्ध है। वीडियो कॉन्फ्रेंसिंग के माध्यम से भाग लेने की इच्छा रखने वाले निदेशक इस संबंध में अपनी पृष्टि आवश्यक व्यवस्था करने के लिए कंपनी सचिव, CIL (ई-मेल के माध्यम से - mviswanathan2.cil@coalindia.in/Phone 033-2324-6526) बैठक से 3 दिन पहले भेज सकते हैं।

This is to inform you that the 409th Meeting of Board of Directors of Coal India Limited is scheduled to be held on **Tuesday, 25th August'2020 at 11.00 AM at Coal Bhawan, Board Room, 5th Floor, Core-2, New Town, Rajarhat, Kolkata –700156.** Agenda papers will be sent at the earliest.

The facility to participate the meeting through Video Conferencing is available. Directors who desire to participate through video conferencing may send their confirmation in this regard to Company Secretary, CIL [through email-mviswanathan2.cil@coalindia.in/Phone-033-23246526] 3 days prior to the meeting to make necessary arrangements.

You are requested to kindly make it convenient to attend the meeting.

भवदीय,
M.V.
17/8/20
(एम. विश्वनाथन)
कंपनी सचिव

Copy for information to:-

1. Chairman-cum-Managing Director, ECL/BCCL/SECL/CCL/NCL/MCL
2. Chief Vigilance Officer, CIL, Rajarhat, Kolkata-156.
3. TS to Chairman, CIL.
4. GM(E&T), CIL - With a request to advice concerned personnel to make necessary VC and recording arrangements.
5. GM(Admn) - With a request to advice concerned personnel for arranging tea and snacks during the meeting
6. General Manager, CIL, New Delhi
7. GM (System)-with a request to upload the notice on the Company website
8. All HODs, CIL, Kolkata.
9. General Manager, NEC, Assam
10. Dy. Manager (Secretarial), Chairman Sectt, CIL.
11. Company Secretary of all Subsidiaries of CIL.