



Coal India Limited

A Maharatna Company

10, Netaji Subhas Road, Kolkata – 700001 (W.B)

Corporate Identity No.L23109WB1973GOI028844

PHONE: 033-2248 8099, FAX : 033-243 5316

WEBSITE: www.coalindia.co.in

Ref. No. CIL/GS/HH/2014/ 575 /

Dated 12.12..2014

C I R C U L A R

Further to this office circular no. CIL/GS/HH/2014/207 , dated 09.07.2014 the present updated status of different Holiday Homes maintained by Coal India Ltd is as under:

Phone/Fax No.	Name of the Holiday Home	No of Rooms	Room Charges per day/room	Period of contract
01902-250323/ -250424	<u>MANALI</u> HOTEL LORD'S REGENCY Left Bank, New Manali – 175131 Kulu, Himachal Pradesh	2 (Non-AC)	Rs.150/-	01.06.2014 to 31.05.2015
Tel. No. 0832- 2228305/8405/4412 Fax. No. 0832-2223231	<u>GOA</u> Hotel Manvin's Municipal Gardens/ Church Square, Panjim, Goa	2(AC)	Rs.200/-	16.11.14 to 15.11.15
Tel No.01991-232100/ 232111 Fax - 01991-233044	<u>KATRA</u> Hotel Subhas International Bangana Road, Katra- 182 301 Jammu & Kashmir	2(AC)	Rs.150/-	01.05.2014 to 30.04.2015
Tel No.05942-237176 Fax - 05942-238315	<u>NAINITAL</u> Hotel Shalimar, The Mall, Nainital Uttara Anchal-263 001	2(Non-AC)	Rs.100/-	01.04.2014 to 31.03.2015
Tel.No. 03220 – 266691/ 266642	<u>NEW DIGHA</u> Hotel Kanchan International, New Digha,Mini Holiday Sector, Purba Midnapur,W.B	4 (A.C)	Rs.150/-	01.04.2014 to 31.03.2015
Tel. 06752-231307/347 Fax. No. 06752- 231348	<u>PURI</u> Hotel Asian Inn Beach Resort, New Marine Drive Road, Baliapanda, Swarga Dwar. Puri-01, Orissa	5(AC)	Rs.150/-	16.06.2014 to 15.06.2015

<p>Tel.No.0145-2425519/ 2623859/2628591 09414005004</p> <p>Email: reservation@ajmerhotel embassy.com</p>	<p><u>AJMER</u></p> <p>Hotel Embassy, Opp : City Power House, Jaipur Road, Ajmer – 305001 Rajasthan.</p>	<p>2 (AC)</p>	<p>Rs.150/-</p>	<p>16.07.2014 to 15.07.2015</p>
---	---	---------------	-----------------	-------------------------------------

Employees desirous of availing the facility should observe the following procedure: -

All employees of CIL & it's Subsidiary Companies are entitled for availing Holiday Homes.

1. Application should be made in prescribed formats along with the declaration detailing family members as per Annexure I & II already circulated.
2. Application should be forwarded through the Controlling Officer of the respective employees.
3. It should be accompanied by a "Demand Draft" drawn in favour of Coal India Limited payable at Kolkata for the full amount. For CIL (HQ) employees, CBS (Core Banking Service) cheque will also be accepted.
4. ***Complete application with contact number should be sent to GM(Admn), CIL, 10, Netaji Subhas Road, Kolkata – 700 001. Applicant can also mention their Email Id and Fax No. in the application for early and prompt communication of Holiday home Booking.***

It may please be noted that:

- One employee may book for a maximum period of 4 (Four) days in one Holiday Home. Only one room is allotted to an employee and once in a year for a particular place.
- Booking may be done in advance to avoid inconvenience.
- The booking is not transferable. Transfer of booking to outsider will be treated as misconduct as per rule.
- Employees are requested to give their mobile phone No/Contact number in the application.
- **Allottee should carry Photo identity, the copy of which may be preserved by the Hotel.**

Sd/-
(V.G.Pratapan)
G.M (Admn) ,CIL

Distribution:

5. The GM (MP&IR/Welfare), CIL, Kolkata.
6. The GM (Welfare), ECL, Sanctoria/BCCL, Dhanbad /CCL, Ranchi,
7. The GM (Welfare), NCL, Singrauli/ SECL, Bilaspur /WCL, Nagpur,
8. The GM (P), CMPDIL, Ranchi, / The GM, NEC, Margherita, Assam,
9. The General Manager, CIL Centralised Coal Cadre Cell, Gondwana Place, Kanke Road, Ranchi.
10. The General Manager (S&M), CIL, 15, Park Street, Kol-16

With a request
for wide
circulations.

Copy to:

1. CGM/TS to Chairman, CIL
2. GM (Telecom), CIL, Kolkata with a request to up load the same at CIL's website for wide circulation (CD enclosed).

Sd/-
(V.G.Pratapan)
G.M (Admn)