

कोल इण्डिया लिमिटेड
महारत्न कम्पनी

(भारत सरकार का उपक्रम)

कॉरपोरेट पहचान सं. L23109WB1973GOI028844

एक्शन एरिया-1-ए, न्यू टाउन-700156-कोलकाता, राजरहाट,

फोन: 033-23244112, फैक्स: 033-26527 324

वेबसाइट: www.coalindia.in



Coal India Limited

A Maharatna Company

(A Govt. of India Enterprise)

Corporate Identity No.- L23109WB1973GOI028844

Action Area-1A, New Town, Rajarhat, Kolkata-700156

PHONE: 033 2324 4112, FAX- 033-2224 6527

WEBSITE: www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 and ISO 50001:2011 Certified Company)

Ref. No. : CIL/C-5A (AW)/07049(pt-V)/334

Date: 26-12-2019

OFFICE ORDER

The office of **Coal India Limited** at Kolkata will observe the following holidays during the calendar year **2020**:

Sl. No.	Holiday	Date	Day of week
1	Birth day of Netaji	23-Jan-20	Thursday
2	Saraswati Puja (Sree Panchami)	30-Jan-20	Thursday
3	Doljatra	9-Mar-20	Monday
4	Holi	10-Mar-20	Tuesday
5	Good Friday	10-Apr-20	Friday
6	Bengali New Year's Day/ Birthday of Dr. B.R. Ambedkar	14-Apr-20	Tuesday
7	May Day	1-May-20	Friday
8	*ID-UI-Fitar	25-May-20	Monday
9	Mahalaya	17-Sep-20	Thursday
10	Mahatma Gandhi's Birthday	2-Oct-20	Friday
11	Mahasaptami, Durgapuja	23-Oct-20	Friday
12	Vijaya Dasami	26-Oct-20	Monday
13	Lakshmi Puja/ Milad-Un-Nabi or Id-e-milad (Birthday of Prophet Mohammed)	30-Oct-20	Friday
14	Chhat Puja	20-Nov-20	Friday

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26/12/19

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15	Birthday of Guru Nanak	30-Nov-20	Monday
16	Christmas Day	25-Dec-20	Friday

Republic Day (26-01-2020-Sunday) & Independence Day (15-08-2020-Saturday) are falling on Sunday & Saturday respectively during the year 2020. CIL (HQ) is closed on Saturday & Sunday. Hence, the same were not included in the list. However, they shall be observed at CIL (HQ).

Total 16 (sixteen) holidays + 2 (two) Restricted Holidays)

***Subject to change, depending upon appearance of the moon.**

In addition to the above, each employee may be allowed to avail any two of the Restricted Holidays as mentioned overleaf, with prior approval of the respective Sanctioning authority.

This issue with approval of the Competent Authority.

(Handwritten signature)
26/11/19

(A.K. Choudhary)

General Manager (MP&IR)

Distribution:

1. Chief Vigilance Officer, CIL (HQ), Kolkata
2. GM/TS To Chairman, CIL (HQ), Kolkata
3. TS to Director (P&IR)/Director (T)/Director (F)/ Director (M), CIL (HQ), Kolkata
4. All Divisional/ Departmental/ Wing Heads, CIL (HQ), Kolkata & New Delhi. (Through Fax)
5. General Manager (System), CIL (HQ) - with a request to upload the list on CIL's website.
6. Officer-In-Charge, ECL, BCCL, CCL, MCL, WCL, SECL, NCL, NEC Desk Offices.
7. Regional Sales Managers, All RSOs, CIL
8. General Secretary, CMALEU, CMOKS, CILWU, Kolkata

For Kind Information to:

1. Director (Personnel), ECL, BCCL, CCL, MCL, NCL, WCL, SECL.
2. Director (Technical), CMPDIL
3. General Manager, NEC, Margherita