

कोल इण्डिया लिमिटेड

(भारत सरकार का उपक्रम)

COAL INDIA LIMITED

(A Govt. of India Enterprise)

कोल भवन "COAL BHAWAN"

PREMISE NO: 04, MAR, PLOT NO: AF-III

ACTION AREA-1A, NEW TOWN, RAJHARHAT

KOLKATA-700156 (WB)



एक महारत्नकंपनी

A Maharatna Company



PERSONNEL DIVISION

POLICY CELL

CIN:L23109WB1973GOI028844

E-MAIL: policycell.cil@coalindia.in

TEL: 033-7110 4282

FAX: 033-2324 4140

WEBSITE: www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ सं: CIL/C5A (PC)/TA DA/ 283

Date: 23.10.2019

## कार्यालय ज्ञापन

### विषय: Amendments in Coal India Travelling Allowance Rules 2010

CIL Board in its 392<sup>nd</sup> meeting held on 21.09.2019 approved the following amendments in Coal India Travelling Allowance Rules 2010:

Cl. No.	Existing Provision	Existing ceiling (₹)	Amended ceiling (₹)																
9.0	<p><b>Class of Accommodation</b></p> <p>The class of rail or steamer accommodation to which an employee is entitled shall be as follows:</p> <table border="1"><thead><tr><th>Employees</th><th>Rail</th><th>Sea/ River</th></tr></thead><tbody><tr><td>(a) Executives in E-5 grade &amp; above</td><td>AC Ist class</td><td>Highest class</td></tr><tr><td>(b) Executives other than (a) as above and non-executive cadre employees drawing pay of Rs.16560.80/- &amp; above p.m</td><td>Ist Class/2<sup>nd</sup> class AC 2 tier sleeper</td><td>If there be only two classes on the steamer, the higher class and if there be more than two classes, middle or 2<sup>nd</sup> class.</td></tr><tr><td>(c) Non-executive cadre employees Drawing pay less than Rs.16560.80 /- p.m.</td><td>Sleeper Class AC 3 tier</td><td>If there be only two classes on the steamer, the lower class, in other cases the lowest class.</td></tr></tbody></table>	Employees	Rail	Sea/ River	(a) Executives in E-5 grade & above	AC Ist class	Highest class	(b) Executives other than (a) as above and non-executive cadre employees drawing pay of Rs.16560.80/- & above p.m	Ist Class/2 <sup>nd</sup> class AC 2 tier sleeper	If there be only two classes on the steamer, the higher class and if there be more than two classes, middle or 2 <sup>nd</sup> class.	(c) Non-executive cadre employees Drawing pay less than Rs.16560.80 /- p.m.	Sleeper Class AC 3 tier	If there be only two classes on the steamer, the lower class, in other cases the lowest class.	<p><b>Non-Executives</b></p> <table border="1"><tbody><tr><td>Rs.16560.80/- &amp; above</td></tr><tr><td>less than Rs.16560.80 /- p.m.</td></tr></tbody></table>	Rs.16560.80/- & above	less than Rs.16560.80 /- p.m.	<p><b>Non-Executives</b></p> <table border="1"><tbody><tr><td>₹27712.84/- &amp; above</td></tr><tr><td>less than ₹27712.84/-</td></tr></tbody></table>	₹27712.84/- & above	less than ₹27712.84/-
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<p>10.2.1</p>	<p><b>When the distance between the two places is more than 32 Km:</b></p> <p>Except where free transport is provided by the Company, an employee not using his own car or motor cycle/ scooter/ moped or stage carriage may draw journey allowance at the rates shown below:</p> <table border="1" data-bbox="395 533 871 1111"> <tr> <th colspan="2">Non-executives</th> </tr> <tr> <td>Employees drawing pay of Rs.25475.33/- &amp; above per month</td> <td>Rs. 8.00 p/km</td> </tr> <tr> <td>Employees drawing pay of Rs. 16560.80/- &amp; above but less than Rs.25475.33/- p.m.</td> <td>Rs. 4.00 p/km.</td> </tr> <tr> <td>Employees drawing pay below Rs. 16560.80/- p.m.</td> <td>Rs. 2.75 p/km</td> </tr> <tr> <th colspan="2">Executives</th> </tr> <tr> <td>Executives in E1 to E3 grade/Trainee</td> <td>Rs. 8.00 p/km</td> </tr> <tr> <td>Executives in E4 grade &amp; above</td> <td>Rs.12.00 p/km</td> </tr> </table> <p><b>Note:</b> It is clarified that where the two places are connected by rail, the reimbursement of actual would be limited to what the employee would have drawn, as per entitlement had he traveled by train.</p>	Non-executives		Employees drawing pay of Rs.25475.33/- & above per month	Rs. 8.00 p/km	Employees drawing pay of Rs. 16560.80/- & above but less than Rs.25475.33/- p.m.	Rs. 4.00 p/km.	Employees drawing pay below Rs. 16560.80/- p.m.	Rs. 2.75 p/km	Executives		Executives in E1 to E3 grade/Trainee	Rs. 8.00 p/km	Executives in E4 grade & above	Rs.12.00 p/km	<p><b>Non-Executives</b></p> <table border="1" data-bbox="930 607 1153 887"> <tr> <td>Rs.25475.33/- &amp; above</td> </tr> <tr> <td>Rs. 16560.80/- &amp; above but less than Rs.25475.33/- p.m.</td> </tr> <tr> <td>below Rs. 16560.80/- p.m.</td> </tr> </table>	Rs.25475.33/- & above	Rs. 16560.80/- & above but less than Rs.25475.33/- p.m.	below Rs. 16560.80/- p.m.	<p><b>Non-Executives</b></p> <table border="1" data-bbox="1187 595 1406 887"> <tr> <td>₹42630.42/- &amp; above</td> </tr> <tr> <td>₹27712.84/- &amp; above but less than ₹42630.42/-</td> </tr> <tr> <td>below ₹27712.84/-</td> </tr> </table>	₹42630.42/- & above	₹27712.84/- & above but less than ₹42630.42/-	below ₹27712.84/-
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<p>10.2.2</p>	<p><b>When the distance between the two places is 32 Km or less:</b></p> <p>The amount reimbursable shall be the actual fare by stage carriage (e.g. a bus) for non-executive cadre employees drawing pay less than Rs. 23479.55/- per month and in cases of other non-executive &amp; executive cadre employees including Management Trainees, the actual fare provided that the journey is performed by taxi, auto-rickshaws, deluxe buses, AC buses etc.</p> <p><b>Note:</b> Non-executive cadre employees drawing pay Rs.22149.01/- per month and above will be entitled to travel by the upper class in a stage carriage where more than one class is provided. They will be entitled to travel by deluxe buses also.</p>	<p><b>Non-Executives</b></p> <table border="1" data-bbox="930 1469 1153 1626"> <tr> <td>less than Rs. 23479.55/-</td> </tr> <tr> <td>Rs.22149.01/- and above</td> </tr> </table>	less than Rs. 23479.55/-	Rs.22149.01/- and above	<p><b>Non-Executives</b></p> <table border="1" data-bbox="1187 1469 1406 1626"> <tr> <td>less than ₹39290.68/-</td> </tr> <tr> <td>₹37064.15/- and above</td> </tr> </table>	less than ₹39290.68/-	₹37064.15/- and above																
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11.4.1  (B)	<p>The employees will be entitled to actual charges for lodging (bed &amp; breakfast), on production of receipt and subject to the limits as follows:</p> <p><b>Non-executive cadre employees:</b></p> <table border="1" data-bbox="400 1451 858 1733"> <thead> <tr> <th>Pay range</th> <th>Specified localities</th> <th>Other localities</th> </tr> </thead> <tbody> <tr> <td>Below Rs. 18565.08/-</td> <td>Rs.1000/- or actuals, whichever is lower.</td> <td>Rs.800/- or actuals, whichever is lower.</td> </tr> <tr> <td>Rs. 18565.08/- &amp; above</td> <td>Rs.1200/- or actuals, whichever is lower.</td> <td>Rs.1000/- or actuals, whichever is lower.</td> </tr> </tbody> </table>	Pay range	Specified localities	Other localities	Below Rs. 18565.08/-	Rs.1000/- or actuals, whichever is lower.	Rs.800/- or actuals, whichever is lower.	Rs. 18565.08/- & above	Rs.1200/- or actuals, whichever is lower.	Rs.1000/- or actuals, whichever is lower.	<p><b>Non-Executives</b></p> <table border="1" data-bbox="938 1440 1158 1576"> <tbody> <tr> <td>Below Rs. 18565.08/-</td> </tr> <tr> <td>Rs. 18565.08/- &amp; above</td> </tr> </tbody> </table>	Below Rs. 18565.08/-	Rs. 18565.08/- & above	<p><b>Non-Executives</b></p> <table border="1" data-bbox="1193 1424 1414 1570"> <tbody> <tr> <td>Below ₹31066.80/-</td> </tr> <tr> <td>₹31066.80/- &amp; above</td> </tr> </tbody> </table>	Below ₹31066.80/-	₹31066.80/- & above																																
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13.2.1	An employee on transfer is also entitled to reimbursement of actual expenses incurred on transportation of personal effects from the old to new station, limited to the cost of carriage, by goods train, of the personal effects upto the maximum indicated below:	<b>Pay Range:</b>		<b>(Executives)</b>	<b>(Executives)</b>
		(i) In case of executives, drawing pay of <b>Rs.38620</b> & above and in case of non-executives, drawing pay of <b>26140.58/-</b> & above.	Full wagon or two containers by railway container service.	Rs.38620 & above	₹97490/- & above
	(ii) In case of executives, drawing pay of <b>Rs. 22420/-</b> & above but less than <b>Rs. 38620/-</b> and in case of non-executives, drawing pay of <b>Rs.18921.78/-</b> & above but less than <b>Rs. 26140.58/-</b> .	Full wagon	Rs. 22420/- & above but less than Rs. 38620/-	₹56600/- & above but less than ₹97490/-	
	(iii) Executive cadre employees drawing pay of <b>Rs. 16400/-</b> and above but less than <b>Rs. 22420/-</b> and non-executive cadre employees drawing pay of <b>Rs. 16560.80/-</b> and above but less than <b>Rs. 18921.78/-</b> p.m.	2500 kg.	Rs. 16400/- and above but less than Rs. 22420/-	₹40000/- and above but less than ₹56600/-	
	(iv) Non-executive cadre employees drawing pay of <b>Rs. 16560.80/-</b> or less	1250 Kg.	<b>(Non-Exec.)</b> 26140.58/- & above	<b>(Non-Exec.)</b> ₹43743.65/- & above	
			Rs.18921.78/- & above but less than Rs. 26140.58/-	₹31663.71/- & above but less than ₹43743.65/-	
			Rs. 16560.80/- and above but less than Rs. 18921.78/-	₹27712.84/- and above but less than ₹31663.71/-	
			Rs. 16560.80/- or less	below ₹27712.84/-.	

The above amendments shall come into force with immediate effect. This is for information and compliance by all concerned.

(पी.वी.के.आर.एम. राव)

महाप्रबंधक (कार्मिक/नीति)

ई-मेल के माध्यम से वितरण:

1. D(M)/ D(T)/ D (P&IR)/ D (F), CIL
2. CMD, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
3. CVO, CIL
4. D(P)/D(F), BCCL/ CCL/ ECL/ MCL/ NCL/ SECL/ WCL
5. D(T/ES), CMPDIL
6. CVO, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
7. GM/TS to Chairman, CIL
8. GM/ HoD (P/EE), CIL/ BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
9. GM/ HoD (Finance), CIL/ BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
10. Company Secretary, CIL – this is issued in reference to letter No. 23813 dated 18.10.2019.
11. GM, NEC
12. GM, NDLO
13. GM/ HoD, IICM
14. DGM/TS to D(P&IR), CIL
15. HoD (System), CIL – with a request to please upload the same in CIL website for information and compliance by all concerned.