



**Coal India Limited**

**A MAHARATNA COMPANY**

**Registered Office:-** Coal Bhawan, Core-2, 3rd Floor,  
Premises No.04 MAR, Plot No.AF-III,  
Action Area-1A, New Town, Rajarhat, Kolkata 700156.

**PHONE:** 033 - 23246526, **FAX:**033 - 23246510

**Email –** mviswanathan2.cil@coalindia.in

**WEBSITE:**www.coalindia.in

**CIN –** L23109WB1973GOI028844

**Sub:-Quotation for Examination of MGT-7 & Certification of Annual Return in MGT-8 for the Financial year 2021-22**

Quotations are invited from Practising Company Secretaries **having Peer review Certificate** for Examination of MGT-7 & Certification of Annual Return in MGT-8 for the financial year 2021-22 of Coal India Limited. Draft MGT-8 will also forms the part of Annual Report 2021-22.

Interested Practising Company Secretaries **having Peer review Certificate** may send their quotation at the below mentioned address either by ordinary post/speed post/courier in a **sealed envelope** or **send through email** so to reach this office latest by **25<sup>th</sup> Apr'22** till **5.00 P.M.** enclosing copy of Certificate of Practice, Peer Reviewed Certificate, fees for undertaking the job (including GST) and other terms and conditions, if any.

Heading of the envelope should be- "Quotation for Examination of MGT-7 & Certification of Annual Return in MGT-8 for the financial year 2021-22 of Coal India Limited"

"To

Company Secretary

Coal India Limited

Company Secretariat, Core-2, 3<sup>rd</sup> floor

Coal Bhawan, Action Area-1A, Rajarhat New town,  
Kolkata-700156.

Phone-033-23246526

Faxno-033-23246510

[mviswanathan2.cil@coalindia.in](mailto:mviswanathan2.cil@coalindia.in) "

*M Viswanathan*  
7/4/22

(M. Viswanathan),  
Company Secretary